

University of Surrey Accommodation Office

Residential Accommodation Allocation Policy 2011-2012

Undergraduate Students

- All 1st year full-time undergraduates (Overseas fee and UK/EU fee) are guaranteed a place in accommodation, provided that a formal offer of a place on a course and an application for accommodation are made by 1 September 2011. (Students undertaking a foundation year may take their 'guaranteed' year of accommodation in their foundation year or in the first year of their degree course).
- Continuing, full time, overseas fee undergraduates are guaranteed a place in accommodation for the normal duration of their course, provided they apply for a place by 17 December 2010.
- UK/EU fee 3rd and final and 4th and final year undergraduates may apply for accommodation. The closing date for applications is 17 December 2010. Places are limited and are not guaranteed. Priority will be given to students on placement who will be entered into a ballot for available spaces. Those not entered into the ballot or who are unsuccessful in the ballot will be held on a waiting list for spaces that may become available due to cancellations.
- Students on MEng/MMaths courses without a placement period may apply for accommodation in their 4th and final year. Students on MEng/MMaths courses with a placement period may apply for accommodation in the year following their placement. Students on MPhys courses may apply for accommodation in the semesters before and after their placement period.

Postgraduate Students

- All 1st year full-time taught and research postgraduates (Overseas fee and UK/EU fee) are guaranteed a place provided all the following criteria are met:
 - A formal offer of a place on a course is made
 - Registry is in receipt of the 'Postgraduate Offer Acceptance Form'
 - The University is in receipt of the Composition Fee or satisfactory written evidence of an award by 12 August 2011
 - An accommodation application has been made via the online system
- Postgraduates paying full overseas fees on the second year of full time taught two year programmes are guaranteed a place provided they apply by 17 December 2010.
- Continuing, full time, research postgraduates (overseas fees and UK/EU fees) are guaranteed a place, for the normal duration of their course, provided they apply by 17 December 2010.

Others

- Certain Student Union designated posts are guaranteed a place in accommodation.
- Certain Exchange and Occasional students are eligible to apply for a place in accommodation – see the policy for Exchange & Occasional students. Please note this group are not guaranteed accommodation.
- Students with special requirements, on the annual recommendation of Student Health Care or the Assisted Learning Support Department, will be offered accommodation for the normal duration of their course. For more details see Students with Disabilities

Notes

- The Residential Accommodation Policy is reviewed annually and is subject to change.
- Accommodation guarantees extend to unaccompanied students only who be allocated single rooms. We are unable to guarantee the availability of accommodation for partners or families.
- Accommodation guarantees extend to full time students only; part time students are not guaranteed accommodation.
- Continuing postgraduates and 2nd year undergraduates paying overseas fees are normally offered housing at Manor Park or Hazel Farm.
- Students who are repeating part of their course (whether H/EU or Overseas) are not guaranteed a place in accommodation.