COMM028 – Technologies and Applications
Coursework Assessment Guidelines 2013

Assessment Guidelines

The coursework assignment amounts to 100% of the COMM028 module. Each student will be allocated to a group working on a particular project. The coursework assessment criteria for each project group will be determined by the following assessments:

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Report (Individual)</td>
<td>40%</td>
</tr>
<tr>
<td>Project Poster Presentation (Group)</td>
<td>20%</td>
</tr>
<tr>
<td>Project Oral Presentation (Group)</td>
<td>20%</td>
</tr>
<tr>
<td>Lecture Weekly Summary (Individual)</td>
<td>20%</td>
</tr>
</tbody>
</table>

The assessment of lecture weekly summary is based on three randomly selected questions from the guest lecturers (which will be announced on Week 10). The overall weekly summary should be between 900-1200 words for the three questions (about 300-400 words per question).

The assessment of poster and oral presentation is based mainly on the technical content, aesthetics and presentation delivery (including questions and answers) of the project. The assessment panel will consist of the module convener, demonstrator(s) and guest lecturer(s). Each group presentation will be 20 minute long. Each student will take turn to present his/her work and there will be a 5-10 minute Q&A for each group.

For the project report assessment, the report will be assigned and allocated by the module convener and should be between 5000 to 6000 words inclusive of figures/tables. The table of content of the report should include the following:

- Abstract (5%)
- Introduction (with literature survey) (30%)
- Results and Analysis (50%)
- Conclusion (5%)
- References (10%)
- Individual contribution to the project (%)

Please note that emphasis will be on your literature survey, evaluation and analysis, as well as highlighting your own contribution in the group. Some common results can be shared amongst group members but it has to be your own understanding and interpretation. The overall Weekly Summary and the Project Report must be submitted via SurreyLearn before the assigned deadline scheduled for Week 12 on Tuesday, 27 May 2014 by 4pm, with the group posters and viva presentations to be held in Week 13 commencing 2 June 2014.

Professor Anthony TS Ho
Module Convener, COMM028
January 2014