**Response to moderator comments**

A member of the Associated Institution should complete Section 2 within two weeks of the Board of Studies and submit it to the moderator for further comment, copying to collaborative@surrey.ac.uk.

The Moderator will review the response and confirm to Surrey, with further comment if appropriate, whether or not they are satisfied that their concerns have been addressed. The completed form should be sent to collaborative@surrey.ac.uk .

**Section 1: General Information**

|  |  |
| --- | --- |
| Name of Associated Institution: |  |
| Title of validated programme: |  |

**Section 2: Moderator comments and AI response**

|  |  |  |
| --- | --- | --- |
| Report reference | Nature of recommendation / concern | Associated Institution response following Board of Studies |
| *Insert section reference point from the Moderator’s report* | *Insert a summary of each of the Moderator’s comments/issues* | *Insert your response to each of the Moderator’s comments/issues* |
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| --- | --- |
| Name and position of member of the Associated Institution: |  |
| Signature: |  |
| Date: |  |

**Section 3: To be completed by the Moderator**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Are you satisfied that your concerns have been sufficiently addressed?

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

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| Please use the space below to make any further comments: |
|  |

|  |  |
| --- | --- |
| Moderator’s name: |  |
| Signature: |  |
| Date: |  |