School/Department/Research Centre Postgraduate Research Student Engagement Forum

Terms of reference

1. To engage with the postgraduate research student body and discuss feedback on their learning experience.

2. To use postgraduate research student feedback to improve provision.

3. To discuss the findings of student experience surveys with postgraduate research students and produce action plans to address any issues.

4. To discuss the annual programme review with postgraduate research students to ensure that they have an opportunity provide feedback on the proposed actions.

5. To report on key issues and areas of good practice identified by students to the Faculty Research Degrees Committee. The member of academic staff will be responsible for reporting on these matters.

Membership

Chair
One postgraduate research student

Members

Academic and professional services members from Schools/Departments/Research Centre as representative of the structure and provision

Postgraduate research students from the School, Department or Research Centre

The Committee can co-opt additional members as required for specific purposes

In attendance
Other staff as required

Operation

Frequency of meetings
At least three times per academic year or more frequently as business dictates.

Reports to
Action minutes to the Faculty Research Degrees Committee