Process for the consideration of external examiners’ reports

External examiner submits report

If relevant, QES responds to University level issues and copies response to Faculty/AI

If there are serious issues, VP & DVC (Academic Affairs) requests an immediate response from the Faculty/AI. Institutional which is sent to external examiner

QES receives and processes external examiner's report

QES sends report to Faculty/AI to refer to Board of Studies

Board of Studies considers report and agrees actions, which feeds into APR

Faculty produces overview of APRs reports to summarise key issues and actions from APRs

Als produce Annual Review Report to summarise key issues and actions from APRs

QES produces annual overview of external examiners’ reports

ULTC receives annual overview of external examiners' reports and Faculty/AI overview APR/ARR reports and agrees actions

Feedback sent to external examiner from Faculty/AI and copied to QES

Senate receives report from ULTC on summary of external examiners’ reports and actions