Arrival Checklist 2017/18 Entry

☐ Visit New Students Website
https://surrey.ac.uk/new-students

☐ Attend University PGR Induction and Research Fair - 25th April, Wednesday (10:00 until 12:00)

☐ Faculty/Departmental Inductions – 25th April 2018
Please consult your Welcome Week Timetable for information regarding inductions. This includes Health and Safety trainings, as well as programme specific courses/seminars.

☐ Meet Supervisor and Research Group
Your initial meeting with your supervisor may be casual or it may be a structured meeting. Make sure you also meet your co-supervisor and those sharing any research space with you. Certainly bring your list of questions!

☐ Setup IT account(s) and PC
Your IT account will also be enabled on completion of Online Registration so you can access the University of Surrey’s IT Services. Please be aware it can take between 24–48 hours after completion on online registration before all IT services are available.

☐ Get Student Card and Swipe Access Sorted
Your student card gets you into the library and is used for swipe access in other buildings (i.e. office, lab, work rooms). Swipe access has to be approved by your supervisor and normally handled at a departmental/Faculty level.

☐ Look into all the student discounts!
Whilst you aren’t too busy with your research, look into using your student status for discounts! Railcard, bus travel card, NUS card, Amazon Student, your council tax (full-time), shops in town, the gym etc...

☐ Meet people
Have you met your department administrators? What about your PGR Director? How about us in the Doctoral College and Researcher Development Programme?

☐ Think about getting or becoming a mentor
Transition to mentoring can be found at this link.

☐ Explore Surrey Software
Get to know what is available to you early. It is especially important for distance students (or those who will be working remotely on a regular basis) to sort out all the software licences, access to network drives, and remote access as soon as possible.

Software that is available can be found at https://surreysoftware.surrey.ac.uk/

☐ Register for Welcome to your Doctorate Workshop
This is the first of your compulsory workshops run by RDP. You can register for the workshop at https://sits.surrey.ac.uk/