



# Discover University Year 9, 10 and 11 Young Carers Summer School

## Application Form

Our three day residential Summer School offers students the chance to experience a variety of subjects and learn more about university life.

### About the Summer School

The summer school gives students the chance to be introduced to all the opportunities that university has to offer, including the support that's available. You will stay in student accommodation and will have an action packed timetable of academic and social sessions supported by our fantastic Student Ambassadors. Please note: The Summer School is free to eligible students in Year 9, 10 and 11 who are caring for a friend or family member (due to illness, disability, a mental health condition or a drugs/alcohol addiction).

Whilst we encourage all students to attend the summer school in a residential capacity, we will also welcome applications from students who wish to return home each evening.

### There are three sections to this application form:

#### Section 1: To be completed by the applicant

Please complete all the details required on the application form. Once you have completed the student's section please ask your parent/ guardian to fill in section 2.

#### Section 2: To be completed by the applicant's parent/guardian

Please get your parent / guardian to complete and sign this form. Please note that without a signature from a parent or guardian, we will be unable to process your application form.

#### Section 3: To be completed by a teacher or member of professional services

Please ask a member of staff to complete this section, they will act as a referee and will be contacted to verify any information.

Please ensure you have filled in the form in **BLOCK CAPITALS**. Failure to complete all relevant parts of the form will mean your application cannot be processed so please be thorough.

### The deadline for applications is 9 May 2018

Once you have checked the form is complete please send it to Amy Oatway at the University of Surrey.

Amy Oatway  
Widening Participation and Outreach  
University of Surrey  
Guildford  
GU2 7XH

T: 01483 688949  
E: [a.oatway@surrey.ac.uk](mailto:a.oatway@surrey.ac.uk)

For more information please visit:  
[surrey.ac.uk/discoveruniversity](http://surrey.ac.uk/discoveruniversity)





## SECTION 2: TO BE COMPLETED BY THE PARENT / GUARDIAN

### ABOUT YOUR CHILD (please answer on behalf of your child)

The questions below will help to inform us about whether your child belongs to a group that is disadvantaged or underrepresented in Higher Education and will help us to support them. This information is confidential and stored in accordance with the Data Protection Act. Please see page 6 for further information.

Does your child have a disability or long term health condition which affects their daily life?

Yes  No

If you answered YES to the above question, please describe your disability (please tick one box only)

- |   |   |
|---|---|
| <input type="checkbox"/> Aspergers/other Autistic Spectrum Disorder | <input type="checkbox"/> Specific Learning Difficulty eg Dyslexia |
| <input type="checkbox"/> Blind/Partially Sighted                    | <input type="checkbox"/> Physical Impairment/Mobility Issues      |
| <input type="checkbox"/> Deaf/Hearing Impairment                    | <input type="checkbox"/> Multiple Disabilities                    |
| <input type="checkbox"/> Long Standing Illness                      | <input type="checkbox"/> A disability not listed above            |
| <input type="checkbox"/> Mental Health Condition                    |   |

How would you describe your child's ethnic origin? (please tick one box only)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> White                                  | <input type="checkbox"/> Asian - Indian           | <input type="checkbox"/> Black - African    |
| <input type="checkbox"/> Gypsy or Traveller                     | <input type="checkbox"/> Asian - Pakistani        | <input type="checkbox"/> Black - Caribbean  |
| <input type="checkbox"/> White/Black Caribbean                  | <input type="checkbox"/> Asian - Bangladeshi      | <input type="checkbox"/> Black - other      |
| <input type="checkbox"/> White/Black African                    | <input type="checkbox"/> Asian - Chinese          | <input type="checkbox"/> Arab               |
| <input type="checkbox"/> White and Asian                        | <input type="checkbox"/> Asian - other background | <input type="checkbox"/> Other ethnic group |
| <input type="checkbox"/> Other mixed/multiple ethnic background |   |   |

Has your child ever been looked after by a local authority?

Yes  No

Has your child been eligible for Free School Meals in the past 6 years?

Yes  No

Is your child a refugee from a country outside the UK?

Yes  No

### SPECIAL REQUIREMENTS

We wish to make the Summer School an enjoyable and accessible experience for all participants involved. Therefore, please provide us with information on any special requirements that you would like us to be aware of in the table below, continuing on an additional sheet if necessary. This includes special educational needs, disabilities, long term medical conditions, allergies, or dietary requirements. We will endeavour to provide additional support where possible and within reason.

Special Educational Needs or Disabilities (Including specific learning difficulties such as dyslexia, dyspraxia and dyscalculia)

Yes  No

If yes, please provide more information on how we can support your child during the programme

<input type="text"/>
<input type="text"/>

Medical Conditions/Allergies  Yes  No

If yes, please provide more information on how we can support your child during the programme

<input type="text"/>
<input type="text"/>



## SECTION 2 (Continued)

### DATA PROTECTION STATEMENT

#### Data Protection

Student data is collected to help us monitor the targeting and take up of activities and to track students who apply to Higher Education Institutions in the future. The data will be stored on a database (in accordance with the Data Protection Act) used to administer participation in the project. For research and monitoring processes we will undertake long-term tracking of participants' education journeys, to monitor their participation in our activities and progression to Higher Education. This data may be shared with the Higher Education Funding Council (HEFCE), the Department for Education, the Office for Students, Higher Education Statistics Agency (HESA), the University and Colleges Admissions Service (UCAS), Higher Education Access Tracker (HEAT) subscribers, Connexions, Brightside Trust, National Data Service and our partners in the Higher Education Outreach Network (HEON) based at the University of Surrey to help evaluate the effectiveness of our activities and the broader government policy to widen participation in Higher Education and to develop future policy.

The project and its partners will not use your record in a way that would affect you individually. We will not release data to anyone who is unauthorised. You have the right to opt out of sharing your data at any time, please contact Katherine Sela (k.sela@surrey.ac.uk or 01483 689878) to do this. Under the Data Protection Act 1998 you have the right to a copy of the data held about you by us. If you have any concerns about the use of data for these purposes or would like a copy of the data you have supplied directly to us, requests should be made in writing using the contact information at: <https://www.surrey.ac.uk/information-management/data-protection>

### PARENT DECLARATION

	Please tick appropriate box	
I have read and understood the Data Protection statement and how data will be used for evaluation, research and monitoring purposes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I agree for the data I provide to be shared with Higher Education Access Tracker (HEAT)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I agree for the data I provide to be shared with the Higher Education Outreach Network (HEON) at the University of Surrey	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I agree for my child to be photographed/filmed during widening participation activities and for the images to be used to promote the activities of the Widening Participation and Outreach Department at the University of Surrey	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I agree that I will be responsible for my son/daughter up to the handover point at the beginning of the Summer School and again from the handover point at the completion of the programme. I understand the University has a duty of care to my son/daughter while they are attending the summer school and as such grant my permission to allow the University to act appropriately in the event of an emergency including the administering of first aid treatment and referral to hospital if necessary, acknowledging that the University will always liaise with me directly where possible	<input type="checkbox"/> Yes	<input type="checkbox"/> No
We may wish to contact you in the future to send useful information, updates about the University of Surrey and for research purposes. Please indicate if you are happy for us to contact you	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I understand that I can opt out of sharing my data and have information removed at any time	<input type="checkbox"/> Yes	<input type="checkbox"/> No

***I have completed this form to the best of my knowledge and my child is aware of the information I have provided about them***

Signature of Parent/carer:

Parent/carer name:

Name of child:

Your relationship to child:  Date  /  /







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