

Process Addressing Fitness for Practice issues with FHMS Pre-Registration Programme Students

(For Students on Continuing Professional Development Programmes/Modules, please refer to separate guidance)

Mentor has concerns regarding a student's professional behaviour Fitness for Practice issue (may happen at any point during the placement experience 1. Serious non-adherence to the Code of Conduct or / and 2. Jeopardises the safety / welfare of patients / staff / self or others Mentor discusses with LEL/PLF and PLT/Link Tutor. The mentor / ward manager may immediately withdraw the student from practice, temporarily The mentor / area manager immediately reports situation to Head of Programmes (HoP), FHMS (01483 684520) and the practice Education Lead. FHMS may formally withdraw student from practice The mentor / area manager provides a written report from Trust to Head of Programmes FHMS, within 48 hours of incident Allegations investigated by Trust / FHMS and student informed in writing within 1 week of incident Student attends a formal meeting at FHMS, with University and a statement is submitted to the Dean of Students Student is referred to the Fitness to Discussion between HoP Practice Panel by HoP/DOS and DOS re action plan for See link to University of Surrey FtP Policy: student who then http://portal.surrey.ac.uk/calendar/generalr continues on programme. egs/Section%20D.pdf