

KSS/HEE/NIHR Integrated Clinical Academic Programme
Internship programme information 2019
University of Surrey

KSS/HEE/NIHR has agreed funding for the Internship at University of Surrey and each intern will receive funding to a maximum of £5,000 for the year of 2019 (including backfill and travel costs from January – July 2019).

The Internship programme cost will cover the duration of the Intern programme and will include the following:

1. Monthly Study Day
2. Individual monthly research project supervision meetings
3. Attendance of a writing workshop
4. Attendance and completion of at least one M Level (Level 7) Research Methods Module
5. University research and learning facilities.

Interns are encouraged to access and benefit from all the available learning facilities and support including library facilities and a variety of seminars and workshops for research students (including workshops/seminars from the Doctoral College) at University of Surrey.

In addition to the above, there will be support for travel and backfill at work:

1. Travel cost: Maximum amount paid for travel (car is 45p per mile) = £300
2. Trust/Employer backfill cost: Maximum amount paid for backfill = £2,000.

To work out the cost of your backfill you need to discuss this with your finance department. Your backfill costs should be no more than 40% of the overall proposed costings.

Research development activities that require additional costs:

Interns in discussion with the Internship Programme Lead or their individual Academic Supervisors might propose to:

- attend any additional/relevant research modules (level 7) across/at University of Surrey
- attend relevant conference & workshop/seminars outside University of Surrey
- set up Patient Public Involvement consultation meetings

The costing of all these activities (if required) will need to be deducted from the available individual backfill funds, therefore it is important that individual interns discuss and gain approval from their Trust/Employer for these costing arrangements in advance of these additional activities.