**New PhD or MD Programme Approval Form**

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| **Programme title** |
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| **Rationale** |
| In this section please provide a rationale for the introduction of the PhD or MD programme |
| **Market research, competitor analysis and target intake** |
| In this section, please describe the outcomes of any market research undertaken and provide a competitor analysis. Please also provide the target number of students you will be aspiring to take on for the next four academic years. |
| **Entry requirements** |
| Please provide the entry requirements students will need to satisfy to register for the programme. In the case of an MD, has agreement been made with the medical deanery or specialist trainer to take time out to complete an MD programme?  Please specify the IELTS requirements which will need to conform at least to the University minimum.  Indicate any particular implications of this programme for disabled students, including any restrictions through competency standards, i.e. accessibility, demonstrating abilities, specialist equipment and any arrangements to minimise their impact. |
| **Resource implications** |
| In this section, please provide an analysis of any implication on resources, physical (e.g. specialist equipment, library materials etc) and human, the introduction of the new PhD or MD may have. In particular, you are asked to ensure that there is sufficient supervisory capacity for the programme to run effectively. Please also cover how the introduction of this programme might impact on existing PhD or MD provision elsewhere in the University |
| **External mapping** |
| Please provide in this section a mapping of the programme against the FHEQ Level 8 descriptors (found within [The Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies](file:///\\homes.surrey.ac.uk\home\downloads\qualifications-frameworks.pdf)) and the [Doctoral Characteristics](http://www.qaa.ac.uk/en/quality-code/the-existing-uk-quality-code/part-a-setting-and-maintaining-academic-standards) document |
| **Learning Outcomes** |
| Please use this section to specify the learning outcomes of research students on this programme |
| **Structure and training** |
| Set out how the programme will be structured to ensure it meets the requirements of Section A2 of the [*Regulations*](https://www.surrey.ac.uk/quality-enhancement-standards/regulations) and [*Code of practice for research degrees*](https://www.surrey.ac.uk/quality-enhancement-standards/codes-practice). You should focus on reviews of students (every six months), regular meetings with supervisors, and the confirmation.  Please also set-out how the discipline-specific research training and generic skills training will enable students to develop the skills set out in the [Researcher Development Framework](http://www.vitae.ac.uk/CMS/files/upload/Vitae-Researcher-Development-Framework.pdf). You should refer to the activities of the [Researcher Development Programme](http://www.surrey.ac.uk/library/researcher/) to ensure these are fully integrated into the programme.  Please also cover any discipline-specific training that may need to be developed and reference any Research Council, or other funder requirements, where necessary. Please provide details of the content of the training that will be offered to students including how different types of students (full-time and part-time) will be able to access this. |
| **Research environment** |
| In this section please cover the following:   * A critical exposition of the research achievements made in the Centre/Department/Division. This may include peer reviewed publications, successful acquisition of research funding, knowledge exchange and impacts. Research Excellence Framework results should also be included in this section * Describe the opportunities students will be given to work with researchers at the highest level, and exchange ideas with people and organisations * Outline the mechanisms in place for students to have access to academic staff for support and guidance * Whether there will be a critical mass of students to enable the sharing of ideas and peer support networks * Access to adequate learning tools such as IT equipment, literature, specialist equipment, working space * What opportunities will be available for students to attend seminars and present their work? |
| **Supporting the research student** |
| For each member of staff who may potentially take on a research student provide details of supervisory experience, experience of examining at doctoral level, any relevant training, and current student loading (if applicable). In the case of an MD, is there an appropriate clinical supervisor to assist the university supervisor (this might be a student’s clinical director or departmental clinical supervisor)?  Detail any scholarships that may be available to the student such as Research Council funding and institutional scholarships.  In addition to the Postgraduate Research Experience Survey (PRES), explain the mechanisms that will be used to ensure student feedback can be captured and responded to, such as a Postgraduate Research Student Engagement Forum. |
| **Collaborative arrangements if applicable** |
| List any organisations (commercial, research, or educational) with which students will be working in order to conduct their research. Ensure that agreements will be in place in accordance with the [*Code of practice for collaborative provision*](https://www.surrey.ac.uk/quality-enhancement-standards/codes-practice) to safeguard the student and the interests of the University. Explain the quality assurance mechanisms that will be used to ensure the quality of supervision and experience whilst the student is conducting research with the other organisation. |
| Signed by: |
| **PhD/MD Programme Leader**  Name ……………………………………………….  Signed ………………………………………………  Date ………………………………………………… |
| **Associate Dean (Doctoral College)**  Name ………………………………………………..  Signed ………………………………………………  Date ………………………………………………… |
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| **Faculty Executive Dean**  Name ……………………………………………….  Signed ………………………………………………  Date ………………………………………………… |