

## Couples, Family & Staff Accommodation Allocation 2021/22

The University has a limited number of single rooms, self-contained flats and houses available to let to staff or students with dependents. As this type of accommodation is limited we are unable to offer any guarantees. Due to the limited amount we are also not able provide long term accommodation for staff or student families (i.e. more than one academic year).

### Staff Single Rooms

Staff single rooms are primarily intended to help new staff who are moving to the area for the first time. Due to limited availability, the University does not provide long term accommodation for staff. Applications will be held on a waiting list in date order and applicants contacted when a suitable room becomes available.

### Couple and Family Accommodation

Students or staff with partners or dependents may apply for couple and family accommodation. This accommodation will be prioritised:

1. New Students
2. New Staff
3. Continuing Students or staff

Applicants will be allocated to a suitably sized property, subject to availability, using the following rules:

- Couples may apply for studio flats (Band F) and one-bedroom flats.
- Families with one child under three may apply for a one or two bedroomed flat.
- Families with one child over three or more than one child may apply for two or three bedroomed properties. (Three bedroomed are very limited)

### Conditions

- This policy is reviewed annually and is subject to change.
- The University is unable to guarantee the availability of any couple, family or staff accommodation.
- New students will only be allocated once they have accepted a formal offer of a place on a course, and if applicable, the University is in receipt of the requested academic fee deposit.
- Residents live in University accommodation under a standard licence agreement.
  - Students have their licence granted because of their intention to follow a course of study at the University. If they cease to follow a full-time course of study at the University, they will no longer be entitled to reside in accommodation and will be required to vacate.
  - Staff have their license granted because of their intention to undertake full time employment at the University. If they cease to be employed full time at the University, they will no longer be entitled to reside in accommodation and will be required to vacate.
  - The agreements will run from the date that the resident agrees to move in, and end in line with the academic year end date.
- University accommodation can be provided both on and off the University campuses, in accommodation that is owned or managed by the University or provided on the University's behalf by a third party.
- Students not eligible for accommodation include: those on their placement year, students who are part time, writing up, re-sitting part of their course, those who are absent or withdrawn from their studies and occasional students.
- Staff may give four weeks' notice to leave at any time. Notice must be given to Accommodation Services in writing.
- The University reserves the right not to accommodate a student or staff member based on outstanding debts or the outcome of previous disciplinary processes.