

# Resume for Research and Innovation (R4RI) - Narrative CV Approach

## Annotated Draft [Resume for Researchers](#)

### Adapted for University of Surrey

Remember to read all the applicant guidance. For example, some funders such as [BBSRC](#) state max 500 words per section, whilst others such as [FNR](#) state a two-page total length and others have set no word count limits. Some state must complete in Arial font size 11 point.

#### Personal Details

If not gathered elsewhere in the application process. Tell them your name, current position (and where), your area of research, can include professional qualifications, key positions (paid/unpaid), experiences. Some funders may ask for your [ORCID](#)

### Section 1<sup>1</sup> - Contributions to the generation of new ideas, tools, methodologies or knowledge

Explain **how** you have contributed to the generation of new ideas and hypotheses and which key skills you have used to develop ideas and test hypotheses. Highlight **how** you have communicated your ideas and research results, both written and verbally. Include recent and relevant funding and awards you have received. You can include a small selection of key outputs, with a description of why they are of particular relevance.

Outputs can include a wide variety of items from [open data sets](#), software, published works, creative works, commercial, entrepreneurial to industrial products, clinical practice developments, educational products, policy publications or policies your research has informed, evidence synthesis pieces and conference publications that you have generated. For collaborative outputs, the [CRediT](#) model can be used to outline your author contributions. Where outputs have a [DOI](#) only include this<sup>2</sup>.

Within this section you can demonstrate your commitment to Open Research. E.g., Completion of Surrey [Open Research in Practice Module](#). Also see Farran et al. (2020) Open Research: Examples of good practice, and resources across disciplines, <https://osf.io/3r8hb/>

Rather than lists, the reviewers will be looking for a narrative style written in the first person such as:

*Example extract from University of Glasgow Pilot and Training Course<sup>3</sup>*

*As a member of the 'xyz professional body / special interest group', I have contributed to the preparation of policy papers on the topic: (Titles, dates). My publications are first posted as preprints, and we are pioneering good practices in analytical sciences by publishing extensive supplementary information to ensure reproducibility*

### Section 2 – The development of others and maintenance of effective working relationships

Highlight **how** you have developed others, as a team member or team leader, explain **how** your input has been critical to the success of a team or team members. Think about examples from your collaborations (maybe interdisciplinary, within or outside of Surrey, nationally or internationally), teaching activities, workshops, summer schools and the supervision of students and colleagues. You could include examples from mentoring and support you provided to the advancement of colleagues, be it junior, senior or peers. If applicable, describe where you exerted strategic leadership, how you shaped the direction of a team, organisation, company or institution. Examples of effective working relationships and collegiality can include active involvement in [EDI networks](#) such as, Athena SWAN activities.

<sup>1</sup> [Resume for Researchers](#) we have changed the terminology from Modules 1-4 to Section 1-4

<sup>2</sup> Guidance for a Narrative CV approach will state **NOT** to refer to h-indices or similar journal impact rankings in line with [DORA](#) Principles

<sup>3</sup> University of Glasgow Pilot and training course see [more here](#)

### Section 3 – Contributions to the wider research and innovation community

Include various activities you have engaged in to progress the research and innovation community. For example, editing, reviewing, refereeing, committee work and your contributions to the evaluation of researchers and research projects, contributions to events, seminars, conferences (nationally and internationally) that have benefited your research community. Highlight contributions to increasing research integrity and improving research and innovation culture and inclusivity (gender equality, diversity, mobility of people in research and innovation, reward and recognition of people in R&I's various activities). Consider positions of responsibility such as committee membership and corporate roles within your department, institution or organisation, and recognition by invitation within your sector or any relevant voluntary roles.

*Example extract from University of Glasgow Pilot and Training Course<sup>4</sup>*

*I am an active member of the 'insert professional body' and I have been an active STEM Ambassador since 2016. I have reviewed for a range of life science and biomedical journals, including x, y and Z. I am currently a Guest Associate Editor of the xxx. I have been invited to be the external examiner of two international PhD vivas (Place, date), as well as one of the expert evaluators of another two (Place, date). I was also the first to establish, within my group, a partnership with national charities with the idea of developing a tool that will allow the public to understand xyz*

### Section 4 – Contributions to broader research/innovation-users and audiences and towards wider societal benefit

Include examples of societal engagement and knowledge exchange. This section can be used to mention engagement with the public sector, clients and the broader public, industry and the private sector. You could provide evidence by highlighting positive stakeholder feedback, inclusion of patients in processes and clinical trials, and other impacts across research, policy, practice and business. You may have evidence from involvement in industrial partnerships and involvement with [technology transfer](#). Highlight any examples of how you may have advised policy-makers at local, national or international level and provided information through the press, such as [The Conversation](#) and on social media

*You could include evidence of your involvement in a range of Public Engagement Activities such as national and international research festivals – See Surrey Public Engagement Webpages [here](#) and [impact resources](#) and tips on [making your research discoverable and visible](#)*

Example extract from applicant to Luxembourg National Research Fund in 2021<sup>5</sup>:

*"I made a 52-minute documentary about contemporary psychiatry in my country, together with a visual anthropologist and a local production company. We worked as care assistants on a ward for three months before introducing a camera. The film proved to be a stimulating exercise in public engagement."*

#### Additions

Mention career breaks, secondments, volunteering, part-time work and other relevant experience (including time spent in different sectors) that might have affected your work in research and innovation.

<sup>4</sup> University of Glasgow Pilot and training course see [more here](#)

<sup>5</sup> Cited in <https://www.nature.com/articles/d41586-022-00928-4#ref-CR1>