

## **Appendix 23 - Student Success Group**

The Student Success Group promotes the Access and Participation Plan work that is related to Student Success, including all activity to support underrepresented groups to continue and succeed at the University of Surrey. The Student Success Group will analyse and review data for this lifecycle stage, defining and updating appropriate targets (Appendix 1) and considering/evaluating plans for the implementation of interventions to support this agenda. The Student Success Group will focus on the development and promotion of practice for the enhancement of attainment and continuation of undergraduate students. Attention will be given to inclusive education practice, with focus on areas such as: (i) teaching practice, assessment and feedback that supports diverse student groups; (ii) staff and student skills development for effective work, study, communication and resilience in diverse group settings; and (iii) student social and wellbeing support within subject disciplines to enhance student motivation and a sense of belonging, identity and care.

### ***Terms of reference***

1. To support and guide on the development of the participation component of the Access and Participation Plan; to recommend the participation plans to the Access and Participation Governance Panel, for subsequent recommendation to Executive Board and Council for approval and submission to the Office for Students (OfS).
2. To ensure that the University responds to OfS guidance on student participation matters, especially related to attainment and continuation and share knowledge with the University community to inform best practice and prioritise resource.
3. To set, manage, support and review annual projects for the enhancement of student attainment and continuation, with a focus on improving inclusivity through curricula-embedded, and / or discipline integrated, practice. Projects will consider issues in areas such as: (i) teaching, assessment and feedback; (ii) staff and student skills development for effectiveness in diverse group settings, and (iii) student wellbeing and social support.
4. To review, amalgamate and promote the delivery and evaluation of new and existing initiatives to support students from underrepresented backgrounds, using the Research and Evaluation framework.
5. To advise on staff recruitment, induction and development activities (across all categories of staff), that would help ensure a workforce that is well-informed about, and sensitive to, the needs of a diverse student population.
6. To monitor relevant (attainment and continuation) milestones and targets outlined in the Access and Participation Plan and to take / advise-on appropriate action where they are not being met.
7. To ensure effective use of student data to identify differential performance in attainment and continuation, and to develop / advise-on action plans to address differential performance as part of relevant Access and Participation Plan targets and wider commitments.
8. To ensure that effective consultation takes place with the student body, including the Students' Union and other relevant student community groups.

9. To contribute to the Access and Participation impact report prior to sign off by the Access and Participation Governance Panel and submission to the OfS.

## **Membership**

### Chair

An Associate Dean, Education as appointed by the Pro Vice-Chancellor, Academic

### Ex-officio members

- VP Voice, Students' Union
- Head of Academic Performance
- Director of Equality, Diversity and Inclusion
- Research and Evaluation Manager
- Associate Director (Learning Development), LLS

### Nominated Members (Practitioners)

- Surrey Institute of Education representatives:
  - Academic Developer (Inclusive Education)
  - Head of Digital Learning
- FASS representatives: up to 4 academic staff members
- FEPS representatives: up to 4 academic staff members
- FHMS representatives: up to 4 academic staff members

### In attendance

- A member of staff from Academic Registry (to act as Committee Secretary)
- The group can co-opt additional members as required for specific purposes.

## **Operation**

### Frequency of meetings

Meetings are held on a regular basis (monthly) between October and June.

### Reports to

Access and Participation Governance Panel for relevant accountability in relation to the Access and Participation Plan targets and accountable spending.

The University Education Committee on all aspects relating to the academic and student matters.

## **Appendix 1**

### Success Targets<sup>1</sup>

PTS\_1: To eliminate the gap in non-continuation between students from low participation neighbourhood [LPN1] vs all other students, which currently sits at 3pp, by 2024/25 (baseline 2016/17).

PTS\_2: To reduce the gap in attainment of good degrees between black students vs white students, from the current 17pp to 6pp by 2024/25 (baseline 2017/18).

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<sup>1</sup> <https://www.surrey.ac.uk/sites/default/files/2019-09/access-and-participation-plan-2020-21-2024-25.pdf>  
Access and Participation Plan 2021-22 to 2024-25, Targets and Investment Plan