

Strictly Confidential

COUNCIL

9 October 2017 at 16:00
Jenkins Room, Horsley Park

MINUTES

Sections marked Commercial in Confidence are claimed as exempt from publication under Section 43 of the Freedom of Information Act on the grounds of commercial sensitivity.

Members:	Chair – External member	Dr Jim Glover
	Vice-Chair – External member	Ms Anne Watts
	External member – Treasurer	*Mr Tony Stuart
	President & Vice-Chancellor	Prof Max Lu
	Provost & Executive Vice-President	Prof Michael Kearney
	Chief Operating Officer	Mr David Sharkey
	SVP, Global Strategy & Engagement	Professor Vince Emery
	SVP, Advancement & Partnerships	Mr Greg Melly
	President, Students' Union	Ms Saskia Cochrane
	Member elected by Senate	Professor Rachel Brooks
	Member elected by Senate	Professor Shirley Price
	Member elected by Senate	Professor Paul Smith
	External member	Mr Vib Baxi
	External member	Dr Anthony Bragg
	External member	Dr Mike Goodfellow
	External member	Dr Sally Howes
	External member	Ms Claire Ighodaro
	External member	Mr Peter Maskell
	External member	Dr David McNulty
	External member	Mr Michael Queen
	External member	Ms Jan Sawkins

*denotes member unable to attend

In attendance: Mr Atti Emezc - Interim Vice-Provost, Research & Innovation
Mr Phil Grainge - Chief Financial Officer
Mr Phil Hopwood - Interim Director, Strategic Planning
Ms Sarah Litchfield – University Secretary & Legal Counsel
Professor Jane Powell - Vice-Provost, Education & Students
Ms Lise Richards - Deputy University Secretary (minutes)

By invitation: Mr Paul Stephenson, Vice-President, Human Resources (minute 17/059)
Professor David Sampson, Vice-Provost, Research & Innovation (designate) - observing

A INTRODUCTORY ITEMS

17/053 Apologies for absence

- .1 Apologies were received from Professor Rachel Brooks and Mr Tony Stuart.

17/054 Conflicts of interest

- .1 None.

17/055 Minutes of previous meetings.

- .1 The minutes of the meeting held on 20 July 2017 were **approved**.

17/056 Matters arising

- .1 The actions log was **noted**. There were no additional matters arising from the previous minutes.

17/057 Chair's Items

- .1 Council noted the appointments of Professor Rachel Brooks (re-election), Professor Shirley Price and Professor Paul Smith as the members elected by Senate. All were appointed from 1 September 2017 to 31 August 2019.

17/058 President & Vice-Chancellor's Report

- .1 Council **noted** the report as circulated.
- .2 It was noted that there had been a productive meeting with Royal Surrey County Hospital which, if progressed successfully, would enhance the medical school business case.
- .3 In relation to fundraising, it was confirmed that the aim was to grow the Annual Fund. The opportunity continues for student clubs and societies to apply.
- .4 It was noted that the Vice-Chancellor had recently been appointed to the Council for Science and Technology and to the UK Research and Innovation Board.

B ITEMS FOR CONSIDERATION AND APPROVAL

17/059 The Vice-President, Human Resources joined the meeting.

- .1 Council's attention was drawn to the key priorities:-
- New HR system
 - Talent recruitment
 - Staff engagement (turnover)
 - Business continuity (pensions)
 - Investment in leadership
 - Culture - performance and delivery in line with values

Strictly Confidential

- .2 Council sought assurance around the success of a new HR system, given the issues experienced previously with **(REDACTED AS COMMERCIALY SENSITIVE)**. It was noted in response that lessons had been learned, particularly around integration. More work had been carried out in preparation to ensure a more robust contract and an increased level of due diligence. The potential for internal resourcing issues was, however, noted as a significant risk despite mitigating actions.
- .3 Council discussed the work to close gender pay gaps. It was noted that progress was broadly positive. The threat to progress was largely from the nature of the available recruitment pool for the strategic hiring programme, it being currently around 15% female.
- .4 In relation to Athena Swan, it was noted that of the five departmental applications, two had been successful. The feedback on the unsuccessful applications centred around insufficient data and the quality and integration of action plans. The institutional submission, due for 30 November, is on track and looks stronger than that submitted last year. Success in Athena Swan was noted as another key priority for the year ahead.
- .5 The Annual report and the HR Strategy 2017-2020 were **noted**.

17/060 Global Engagement Update

- .1 The update on global engagement was **noted**.

17/061 NSS Results

- .1 The factors contributing to the drop in NSS score were summarised and **noted**. It was recognised that this was a critical strength for the University, however, there were limited opportunities to implement remedies before the next survey. An action plan would be discussed at the away day student experience session.

17/062 Budget Increase for Manor Park Residences

- .1 It was noted that this request had been scrutinised by Executive Board and Finance Committee.
- .2 Council was assured that a significant amount of work had been put into achieving value for money. It was further noted that this contract was on a fixed price basis which protects the university from further cost increases.
- .3 On the recommendation of Executive Board and Finance Committee, Council **approved** the increase in budget for Manor Park Residences H, P, Q and R from **REDACTED AS COMMERCIALY SENSITIVE**.

17/063 Balanced Scorecard

- .1 Council **noted** the latest balanced scorecard.

17/064 Treasury Management Update

- .1 Council noted the Annual Treasury Management report.

Strictly Confidential

- .2 Council **approved** the proposed revisions to the Treasury Management policy **with the exception of** the change in relation to investments in arms companies. It was agreed that this should be brought back to Council after further debate by Executive Board and Finance Committee.
Action: PG

C ITEMS FOR INFORMATION ONLY

17/065 Council **noted** the draft minutes of the Finance Committee.

17/066 Council **noted** the minutes of the Executive Board.

- .1 Re. 17/164: An update on the Vet School was requested.
Action: LER (for agenda)

D CLOSING ITEMS

17/067 **AOB**

- .1 None.

17/068 **Dates of Future Meetings**

23 November 2017 - Oak 1&2 + dinner in LPDR
31 January 2018 - Oak 1&2 + dinner in LPDR
2 May 2018 - Oak 1&2 + dinner in LPDR
26 July 2018 - Oak 1&2 + dinner in LPDR
8/9 October 2018 - tbc
22 November 2018 - Oak 1&2 + dinner in LPDR

Dr Jim Glover
Chair