**INFORMED CONSENT FORM – PROXY/INFORMAL CARER**

**(v 0.2, 02/05/23)**

**Thank you for considering taking part in this research.**

**Please complete this form after you have read the Information Sheet and/or listened to an explanation about the research.**

**Title of Study:** TINA study: How can the language of a virtual receptionist (chatbot) be optimised to increase access to cervical screening appointments?

**IRAS ID:** 318801

**REC reference:**

The person asking for your consent must explain the project to you before you agree to take part. If you have any questions about the Information Sheet or their explanation, please ask the researcher before you make your decision. You will be given a copy of this Consent Form and the Information Sheet to keep and refer to at any time.

By **initialling** each box, you are consenting to this part of the study. Any un-initialled boxes will mean that you DO NOT agree to that part of the study and this may mean you are ineligible for the study.

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| **Taking part in the study** | | |
|  | Statement | Please initial each box |
| **1** | I confirm that I have read and understood the information sheet dated v0.2 – 02/05/23 for the above study. I have had the opportunity to consider the information and asked questions which have been answered satisfactorily. |  |
| **2** | I understand that my participation is voluntary and that I am free to withdraw at any time during the study without giving any reason. Furthermore, I understand that data already collected can only be withdrawn up to two weeks after the interview. |  |
| **3** | I understand that information I provide may be subject to review by responsible individuals from the University of Surrey and/or regulators for monitoring and audit purposes. |  |
| **4** | I understand that information I provide will be used in various anonymised outputs, including report, publications and presentations. |  |
| **5** | I understand that my personal data, including this consent form, which link me to the research data, will be kept securely in accordance with data protection guidelines, and only be accessible to the immediate research team or responsible persons at the University. |  |
| **6** | I understand any personal contact details collected about me, such as my phone number and address, will not be shared beyond the study team. |  |
| **7** | I give permission to be interviewed by a researcher from the University of Surrey |  |
| **8** | I give permission to have the interview audio-recorded and for the use of anonymous quotations to be used in publications |  |
| **9** | I consent to the processing of my special category data race; ethnic origin; religion and first language for the purposes stated in the information sheet. |  |
| **10** | I consent to my audio recording to be used for the purposes stated in the information sheet. |  |
| **11** | I agree to take part in this study. |  |

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| **Future use of the information in the study** | | |
|  | Statement | Please initial each box |
| **12** | I give permission for my de-identified data to be archived (e.g. University of Surrey’s Open Research) and shared anonymously with other researchers, in order to carry out future research |  |
| **13** | I consent to my identifiable special category data to be deposited/stored in University of Surrey’s Open Research for similar future ethically approved research studies and I understand that I can withdraw this consent at any time without giving a reason. |  |
| **14** | I agree for my personal contact details to be stored by the research team for 6 months who may wish to invite me to participate in follow-up studies to this project or in future studies being conducted at the University of Surrey. |  |

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| --- | --- | --- |
| **Signatures** | | |
| **Name of Participant** | **Signature** | **Date** |
| **Name of Researcher** | **Signature** | **Date** |

# □ 1 copy for participant; □ 1 copy for researcher site file