

Work Reference form



The University of Surrey requires all applicants to be able to demonstrate their level of English language competence through the use of a recognised English language test or the recent, successful completion of a UK bachelors degree (or higher) from a majority English speaking country defined by the UKVI.

In some exceptional cases the university is able to accept confirmation of an applicant's English language proficiency from a recent employer. To meet this category, the applicant's employer must complete this form in full and confirm the below declaration.

Completion of this form does not automatically waive the university's standard English language requirements and upon review of this reference we may still require a candidate to complete a recognised English language test.

Name of candidate:	
Date of reference:	
Place of Employment:	
Address of Employment:	
Duration of Employment:	
Start date:	
End date:	

Outline of duties/ responsibilities:	

Declaration of proficiency in English:	
I confirm that the candidate consistently demonstrated a high level of competence in the English language, including reading, writing, listening, and speaking in English.	
I confirm that English was the operational language during the time of their employment within the organisation and that English language competence was essential to their role.	
Signature:	

Name of referee:	
Relationship to candidate	
Position held:	
Contact Tel.	
Contact email:	
Address of company:	
Signature:	