

## Gift Aid Declaration

*giftaid it*

### Boost your donation by 25p for every £1 you donate

Gift Aid is reclaimed by the University from the tax you pay for the current tax year. Your address is needed to identify you as a current UK Taxpayer and to Gift Aid your donation please tick the box below and complete your details.

☐ I want to Gift Aid my donation(s) to the **University of Surrey**.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

#### My details:

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_ Surname \_\_\_\_\_

Full Home Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_

#### Please notify the University of Surrey if you:

- want to cancel this declaration.
- change your name or home address.
- no longer pay sufficient tax on your income and/or capital gains.

**If you pay Income Tax at the higher or additional rate** and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.