Residential Accommodation Allocation Policy 2017/18

University Accommodation is provided in Guildford for a full academic year (approx. 38 weeks) for undergraduate students or a full year (approx. 50 weeks) for postgraduate students. Any accommodation guarantees, or priorities, only apply to students joining, or securing accommodation, for the start of the academic year in September.

New Undergraduate Students
Undergraduate students who are new¹ to the University of Surrey are guaranteed a place in accommodation, provided the following conditions have been met:
1. Applied for accommodation² by 25th July 2017
2. Met the conditions of their formal academic offer by the 25th August 2017.

New Postgraduate Students
Postgraduate students, paying overseas fees, who are new¹ to the University of Surrey, are guaranteed a place in accommodation, provided the following three conditions have been met by 01st August 2017:
1. Applied for accommodation²
2. Met the conditions of their formal academic offer
3. The University is in receipt of the requested academic fee deposit

New postgraduate students, paying UK / EU fees, can apply for accommodation, but are not guaranteed³.

Returning Students
Returning undergraduate and postgraduate students are not guaranteed³.
- Exception: Undergraduate students paying overseas fees, who started their current degree programme in 2015/16 or earlier are guaranteed accommodation, if they apply for accommodation by 13th March 2017.

Other Groups
- Students taking an International Foundation Year course will typically be offered accommodation if they apply³ by 25th July 2017.
- Students with special requirements / extenuating circumstances that are given high priority support by the Additional Learning Support Department (ALS), will be offered accommodation. Returning students should apply for accommodation by 13th March 2017 and to obtain the required support by this date. Please note support from ALS will be required each year that a student applies for accommodation.
- Incoming exchange students can apply for accommodation, but are not guaranteed³.
- Certain Students’ Union designated posts are guaranteed a place in accommodation.

Notes
1. ‘New’ refers to students who have not previously studied at the University of Surrey
2. In order to apply for accommodation students must have successfully applied to study at the University of Surrey and made Surrey their firm choice, 72 hours prior to the accommodation guarantee deadline, to ensure they are able to apply by the accommodation deadline given.
3. The expectation for 2017/18 is for those not covered by a guarantee will not be offered accommodation, with the exception of those included in the ‘Other Groups’ detailed above.

- This policy is reviewed annually and is subject to change.
- Accommodation guarantees / priorities only extend to unaccompanied students applying for a single room. We are unable to guarantee the availability of accommodation for partners or families.
- University accommodation can be provided both on and off the University campuses, in accommodation that is owned or managed by the University, or provided on the University’s behalf by a third party.
- Accommodation guarantees / priorities only extend to full year or full academic year, full time students starting in September, this does not include students who are writing up or resitting a proportion of their course.
- Room bookings are only confirmed after a student has formally accepted their accommodation offer and made the appropriate prepayment.
- Students not eligible for accommodation include; those on their placement year, students who are part time, writing up, assessment only or resitting part of their course, those who are absent or withdrawn from their studies and occasional students.
- The university reserves the right not to accommodate a student based on outstanding debts or the outcome of previous disciplinary processes.