In2Surrey Frequently Asked Questions

Qualification grade equivalency

For A-Level students

If students meet the eligibility criteria for In2Surrey, make the university their firm choice and pass the In2Surrey Learning Module we can provide an alternative offer of one grade lower

For example: ABB > BBB

Students must still meet all course entry requirements including specific subject qualifications e.g. A in Physics A-Level, English Language ability, GCSE qualifications, tests and/or interviews as listed in the undergraduate prospectus or university website

For BTEC Level 3 Extended Diploma students

If students meet the eligibility criteria for In2Surrey, make the university their firm choice and pass the In2Surrey Learning Module we may be able to provide an alternative offer equivalent to one A-Level grade lower, please see the table below:

<table>
<thead>
<tr>
<th>A-Level</th>
<th>BTEC</th>
<th>IB</th>
<th>ACCESS HE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A*AA</td>
<td>D*D</td>
<td>38</td>
<td>45 @ Distinction</td>
</tr>
<tr>
<td>AAA</td>
<td>D*DD</td>
<td>36</td>
<td>45 @ Distinction</td>
</tr>
<tr>
<td>AAB</td>
<td>DDD</td>
<td>35</td>
<td>39 @ Distinction + 6 @ Merit</td>
</tr>
<tr>
<td>ABB</td>
<td>DDD</td>
<td>34</td>
<td>30 @ Distinction + 15 @ Merit</td>
</tr>
<tr>
<td>BBB</td>
<td>DDM</td>
<td>32</td>
<td>27 @ Distinction + 18 @ Merit</td>
</tr>
</tbody>
</table>

One BTEC Level 3 grade lower can in some cases be equivalent to two A-Levels. Therefore we may be unable to lower BTEC Level 3 offers by one full grade. For some students their In2Surrey alternative offer may look the same as their original offer on UCAS track.

Students must still meet all course entry requirements including specific subject qualifications e.g. A in Physics A-Level, English Language ability, GCSE qualifications, tests and/or interviews as listed in the undergraduate prospectus or university website.
For International Baccalaureate students

If students meet the eligibility criteria for In2Surrey, make the university their firm choice and pass the In2Surrey Learning Module we can provide an alternative offer of one grade lower

For example: IB36 > IB35

Students must still meet all course entry requirements including specific subject qualifications e.g. A in Physics A-Level, English Language ability, GCSE qualifications, tests and/or interviews as listed in the undergraduate prospectus or university website

For Access to HE students

If students meet the eligibility criteria for In2Surrey, make the university their firm choice and pass the In2Surrey Learning Module we can provide an alternative offer equivalent to one A-Level grade lower*

For example: 45 units at Distinction level > 39 units at Distinction and 6 at Merit

*Please note that Access to HE offers may be unique to an individual and the mix of Distinction and Merit units required may be different to the above example.

Students must still meet all course entry requirements including specific subject qualifications e.g. A in Physics A-Level, English Language ability, GCSE qualifications, tests and/or interviews as listed in the undergraduate prospectus or university website

In2Surrey Application and Offer Questions

How do I know if I have been accepted on to In2Surrey?

- You will receive confirmation that your application has arrived safely
- We will judge each application carefully against the eligibility criteria as well as the entry requirements for the applicants chosen course
- You will receive an email from the In2Surrey Coordinator at the University of Surrey as well as a letter in the post confirming your acceptance on to the scheme
- Please note you must be holding an offer from the University of Surrey in order to proceed on the scheme
- In order to join the University of Surrey you must meet ALL conditions the entry requirements including specific subject qualifications e.g. A in Physics A-Level, English Language ability, GCSE qualifications, tests and/or interviews as listed in the undergraduate prospectus or university website

Why are there a limited number of places on the scheme?

The University of Surrey will constantly monitor the number of applications for the In2Surrey Scheme. A restriction on numbers for particularly popular subjects may need to be enforced.

We reserve the right to limit numbers at any time.
What happens if I send in a late application?

The University cannot consider late applications unless there are exceptional circumstances involved. This will be considered on a case by case basis, please email in2@surrey.ac.uk

What happens if I do not meet the In2Surrey eligibility criteria?

We will write to you after the application closing date to inform you of our decision as well as explain the reasons why you didn’t meet the eligibility criteria.

I meet some of the criteria but I attend an independent school

The university’s Widening Participation & Outreach department is funded by complying to an Access Agreement assessed and agreed upon by OFFA (Office for Fair Access). This body along with HEFCE (Higher Education Funding Council for England) have identified groups of students from state-funded schools who are under-represented within Higher Education.

Due to the way the In2Surrey Scheme is funded we can only work with students from state funded schools. For more information please visit https://www.surrey.ac.uk/about/governance/access-agreements

I have not received an offer from the University of Surrey despite meeting the requirements of In2Surrey

The In2Surrey Scheme is coordinated by the Widening Participation & Outreach department and cannot influence the decisions made by the Admissions Department.

In2Surrey applicants must meet the entry requirements set out by the Admissions Department for their chosen subject. This includes passing interviews, gaining the necessary GCSEs, A-levels or BTEC qualifications required, meeting the English Language requirements and so on.

When will my In2Surrey offer become visible on UCAS track?

We plan to have your In2Surrey alternative offer on UCAS track by the end of April, at the very latest all alternative offers will be visible by June.

I cannot see my In2Surrey offer on UCAS track

Your In2Surrey offer should be live on UCAS track between April and June, if it is not visible please get in touch with us via in2@surrey.ac.uk

How do I accept my In2Surrey offer?

In order to accept your In2Surrey offer you must select the University of Surrey as your firm choice. You must also successfully pass the Reflective Report part of the Learning Module.
What happens if I make the University of Surrey my insurance choice?

If you make us your insurance choice you will not be eligible for the alternative offer and you will miss out on the In2Surrey Award. You can however still join the University of Surrey if you achieve the entry conditions set out in your original offer.

I think I can achieve my original offer, should I continue with In2Surrey?

This is up to you, remember that the In2Surrey Scheme is more than just the lower grade offer. Your E-mentor is on hand to answer your questions and provide an invaluable source of knowledge about all aspects of university life. There is the In2Surrey Award of up to £2000 as well as invitation to special events including a Pre-Entry Day focusing on the transition to Higher Education.

Would I still get in if I miss out by one grade?

The In2Surrey alternative offer is equivalent to a one A-Level grade lower than your original offer e.g. ABB becomes BBB.

Students must still meet all course entry requirements including specific subject qualifications e.g. A in Physics A-Level, English Language ability, GCSE qualifications, tests and/or interviews as listed in the undergraduate prospectus or university website.

If on results day you don’t achieve the lower offer there is no guarantee that you will be accepted on to your course. At confirmation stage Admissions will review each student’s grades on a case by case basis.

All decisions made by the Admissions Department regarding confirmation are final.

I have an unconditional offer, is it still worth me continuing with In2Surrey?

This is up to you, remember that the In2Surrey Scheme is more than just the lower grade offer. Your E-mentor is on hand to answer your questions and provide an invaluable source of knowledge about all aspects of university life. There is the In2Surrey Award of up to £2000 as well as invitation to special events including a Pre-Entry day focusing on the transition to Higher Education.

Can I apply for In2Surrey at clearing or adjustment?

Unfortunately no, due to the additional work that is required as part of the scheme as well as the additional application process, we are unable to offer the benefits of the In2Surrey Scheme to anyone as part of clearing or adjustment.

If I am successful with the In2Surrey Scheme can I defer my entry?
Yes, once your place has been confirmed you can easily defer your entry to the University of Surrey and we will also defer your In2Surrey Award for you.

We can only defer your entry for one year and you must have this agreed with the Admissions Department.

**Can I reapply to In2Surrey in the future?**

Yes on a case by case basis. For more information about re-applying to the In2Surrey Scheme please contact in2@surrey.ac.uk.

**Can I apply through In2Surrey if I already hold all the necessary entry requirements for my chosen course?**

Please contact in2@surrey.ac.uk to discuss your options.

You cannot usually apply to In2Surrey if you already hold all the necessary grades to enter your chosen degree. However in some cases students want to participate solely for the advice and guidance. We will treat each query individually.

**How does the In2Surrey Award work?**

The In2Surrey Award is given accordingly:

- £500 for meeting the conditions of an alternative offer
- £1000 for meeting the conditions of the original offer
- £2000 for exceeding the conditions of the original offer

**How is the award paid?**

You will receive the award in two equal instalments made payable directly to your bank account. The payments are usually made in December and again in February.

There is an award and bursary form available from the In2Surrey Coordinator after results day for you to make your claim. This form is also available from Student Services on campus.

**Can I hold more than one award at the from the University of Surrey?**

Yes, however a student can **only hold one merit based award (grades achieved) and one that is means tested.** For example you might be eligible to receive the In2Surrey Award and the Care Leaver award simultaneously. For more details you can contact bursariesandscholarships@surrey.ac.uk.

**Do I have to repay the In2Surrey Award?**

No, the award is not part of any loan and you do not need to pay it back.
However you must be enrolled as a student at the University of Surrey at the time of payment in order to receive your instalment. If you have left the university or suspended you studies before December or before February in your first year you will not receive that instalment.

I want to leave the In2Surrey Scheme, how do I do this?
Please contact the In2Surrey Coordinator at any time to notify us that you are leaving the scheme. You will still be able to join the University of Surrey, but not as part of the In2Surrey programme. Please do let us know about any changes in your circumstances and we will try our best to make reasonable adjustments and/or considerations.

Are the events in March and September compulsory?
No, but we strongly recommend that you attend. You will be invited to one event March that will introduce you to your E-Mentor, provide you with additional support regarding the learning module and offer you the chance to look around the university again.

The Pre-Entry day takes place in September close to when you join the university.

Will you pay for my travel to events?
In2Surrey is a national scheme and we have applicants from all over the country. We will pay for your travel to and from any of our events. We will book trains for you as well as reimburse car mileage.

For those with the furthest to travel there is also the potential to stay overnight on campus should you wish to do so.

In2Surrey Learning Module questions
Please note that the Learning Module has been changed as of 01.01.2017.

When will I be sent the Learning Module?
The assignment will be sent to you in February with a due date in March. You will have approximately three weeks to complete this task.

When will I receive my feedback?
You will receive confirmation of a pass or a fail for the Learning Module once all marking has been completed. Feedback for the assignment will be sent out to you as soon as possible after the various deadlines for the scheme.
What happens if I don’t pass the Learning Module?

If you do not pass this assignment you will be given feedback on your work and given one opportunity to resubmit.

If after resubmitting your work you still have not passed then you will have failed the Learning Module and will be asked to leave the In2Surrey Scheme.

Whilst this assignment is marked by university staff we do not use this piece of work as a means of selection for entry on to a degree programme. The assignment is simply for the use of the In2Surrey scheme.

Students who fail the Learning Module can still join the University of Surrey through the traditional admissions route.

I was on holiday when the assignment was sent out, what happens now?

Please look at the timeline for the In2Surrey Scheme in your Welcome booklet.

We will look at all student’s personal circumstances and make reasonable adjustments where possible to give you the best opportunity for completing the work.

For any other questions please contact in2@surrey.ac.uk